

**DURHAM, NORTH CAROLINA  
TUESDAY, JANUARY 2, 2018  
7:00 P.M.**

The Durham City Council met in regular session on the above date and time in the Council Chambers at City Hall with the following members present: Mayor Steve Schewel, Mayor Pro Tempore Jillian Johnson and Councilmembers Vernetta Alston, DeDreana Freeman, Mark-Anthony Middleton and Charlie Reece. Absent: None.

Also present: City Manager Thomas J. Bonfield, City Attorney Patrick Baker, Acting City Clerk Diana Schreiber and Senior Executive Assistant Tonette Amos.

Mayor Schewel called the meeting to order; wished everyone a Happy New Year; welcomed all in attendance; and called for a moment of silent meditation.

Council Member Reece deferred to Boy Scout Troop #461 to lead the Pledge of Allegiance to the Flag.

Mayor Schewel thanked the Acting City Clerk Diana Schreiber and Senior Executive Assistant Tonette Amos for assisting with the meeting.

**[CEREMONIAL ITEMS]**

Council Member Reece read into the record a proclamation for “National Mentoring Month” which was presented to DeWarren Langley, Executive Director of the Charles Hamilton Houston Foundation, Inc.

Mr. Langley thanked Mayor Steve Schewel and Council for the proclamation in recognition of January 2018 as National Mentoring Month.

Mr. Langley stated that mentoring helped navigate students from college to careers; helped individuals to navigate challenges in their communities; explained mentoring sought to build self-esteem and awareness necessary to be successful; stated that the Charles Hamilton Houston Foundation, Inc. worked to help young men of color to identify their career pathways so they could connect with internships and other work-based opportunities with the goal of transitioning to full-time employment.

Mr. Langley introduced the following individuals who accompanied him:

- Edmund Lewis, Coordinator for My Brother’s Keeper – Durham and stated that My Brother’s Keeper -Durham was launching 31 Mentors in 31 Days and would host a Mentor Mingle on Tuesday, January 16, 2018 at Mellow Mushroom for an opportunity for prospective mentors to connect with local mentoring organizations.
- Atrayus Goode, representing Movement of Youth and Mentor Carolinas, organizations that worked to provide quality mentoring in North and South Carolina.
- Steve Chalmers, President of Men of Vision, was working in McDougald Terrace to provide mentoring to youth and improve families’ quality of life.

Mr. Langley thanked the City Council for their investments in youth programming in Durham.

Mayor Pro Tempore Johnson read a proclamation "Honoring the Life of the Late Dr. Martin Luther King, Jr." which was presented to Pastor William Lucas, Chair of the Durham Community Martin Luther King (MLK), Jr. Steering Committee.

Pastor Lucas thanked the City Council for the proclamation; stated that Dr. King Jr.'s name was synonymous with love, grace, mercy, kindness, goodness and freedom; stated that the MLK Steering Committee continued to live out the legacy of Dr. King, Jr.; recognized 2018 as marking fifty years since his assassination and there continued to be a lot of work to do; explained that the MLK Steering Committee continued to honor Dr. King Jr.'s legacy with various programs throughout the City by keeping Dr. King Jr.'s dream alive. Pastor Lucas stated that the proclamation was the beginning of MLK celebration; and asked members of the MLK Steering Committee to stand and be recognized.

Mayor Schewel stated that there were wonderful celebratory events taking place throughout Durham celebrating the life and legacy of Dr. Martin Luther King Jr. and encouraged all to attend.

#### **[ANNOUNCEMENTS BY COUNCIL]**

Council Member Middleton attended a vigil hosted by Bull City Durham – Week of Peace; called on the community to unite to combat gun violence; acknowledged Bull City Durham for their work in the community; and encouraged citizens to bring their ideals, issues and concerns to City Council, similar to the practice of real estate developers.

#### **[PRIORITY ITEMS BY THE CITY MANAGER, CITY ATTORNEY AND CITY CLERK]**

There were no priority items from the City Manager, City Attorney and City Clerk.

#### **[CONSENT AGENDA]**

Mayor Schewel read each agenda item and explained that the Consent Agenda was approved with a single motion and items pulled from the agenda by any citizen or council member would be discussed at the end of the agenda. The Mayor read the Consent Agenda into the record; and the following agenda item was pulled by Council Member Middleton: Item #7 - The City of Durham and the North Carolina Department of Transportation (NCDOT) Grant Project Ordinance (GPO) for the Downtown Transportation Study.

**MOTION** by Council Member Johnson, seconded by Council Member Alston, to approve the amended Consent Agenda was approved at 7:18 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Middleton and Reece. Noes: None. Absent: None.

#### **SUBJECT: APPROVAL OF CITY COUNCIL MINUTES**

**MOTION** by Council Member Johnson, seconded by Council Member Alston, to approve the City Council Minutes for the following meeting dates: October 16, 2017; October 19, 2017 and November 6, 2017 was approved at 7:18 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Middleton and Reece. Noes: None. Absent: None.

**SUBJECT: MUNICIPAL RECORDS RETENTION & DISPOSITION SCHEDULE AMENDMENTS**

**MOTION** by Council Member Johnson, seconded by Council Member Alston, to approve statewide amendments to the Municipal Records and Disposition Schedule adopted by the City Council on January 7, 2013; and as issued by the North Carolina Department of Cultural Resources Division of Archives and Records was approved at 7:18 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Middleton and Reece. Noes: None. Absent: None.

**SUBJECT: FY18-19 BUDGET DEVELOPMENT SCHEDULE**

**MOTION** by Council Member Johnson, seconded by Council Member Alston, to adopt the FY18-19 Budget Development Schedule was approved at 7:18 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Middleton and Reece. Noes: None. Absent: None.

**SUBJECT: FY 2017-2018 GRANT PROJECT ORDINANCE (GPO) AMENDMENTS FOR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), COMMUNITY DEVELOPMENT BLOCK GRANT(CDBG),HOME INVESTMENT PARTNERSHIPS AGREEMENT (HOME), EMERGENCY SOLUTIONS GRANT(ESG), AND HOUSING OPPORTUNITIES FOR PERSONS WITH HIV/AIDS PERFORMANCE GRANT (HOPWA)**

**MOTION** by Council Member Johnson, seconded by Council Member Alston, to adopt the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) FY 2017-2018 Grant Project Ordinance Superseding Ordinance #15158 to recognize the actual FY 2017-2018 CDBG grant award from HUD from \$1,800,000.00 to \$1,798,016.00;

To adopt the U.S. Department of Housing and Urban Development (HUD) HOME Partnerships Investment Agreement FY 2017-2018 Grant Project Ordinance Superseding Ordinance #15159 to recognize the actual FY 2017-2018 HOME grant award from HUD from \$800,000.00 to \$822,366.00;

To adopt the U.S. Department of Housing and Urban Development (HUD) Emergency Solutions Grant (ESG) FY 2017-2018 Grant Project Ordinance Superseding Ordinance #15160 to recognize the actual FY 2017-2018 ESG grant award from HUD from \$160,000.00 to \$164,728.00; and

To adopt the U.S. Department of Housing and Urban Development Housing Opportunities for Persons With HIV/AIDS Performance Grant (HOPWA) FY 2017-2018 Grant Project Ordinance Superseding Ordinance #15161 to recognize the actual FY 2017-2018 HOPWA from HUD from \$290,000.00 to \$335,316.00 was approved at 7:18 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Middleton and Reece. Noes: None. Absent: None.

**ORDINANCES #15240, 15241, 15242, 15243**

**SUBJECT: OPTION CONTRACT AND COMMITMENT OF SUBORDINATE FINANCING FOR THE JACKSON /PETTIGREW STREET DEVELOPMENT WITH SELF HELP VENTURES FUND AND DHIC, INC.**

**MOTION** by Council Member Johnson, seconded by Council Member Alston, to adopt a resolution in support of the Jackson/Pettigrew Street Development;

To exercise power granted to Municipal Housing Authorities pursuant to G.S. 160A-456(b);

To authorize the City Manager to execute an Option Contract with Self-Help Ventures Fund and DHIC, Inc. for the purchase of approximately 2 acres of land at the Durham Station Transportation Center for the sum of One Dollar and No Cents (\$1.00) subject to conditions in the Option Contract; and

To authorize the City Manager to issue to Self-Help Ventures Fund and DHIC, Inc., a letter supporting the Jackson/Pettigrew Street Development through subordinate financing to fill a project financial gap, which gap is currently estimated to be \$3,516,111.00 was approved at 7:18 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Middleton and Reece. Noes: None. Absent: None.

**SUBJECT: MASTER AGREEMENT FOR BICYCLE FACILITY DESIGN**

**MOTION** by Council Member Johnson, seconded by Council Member Alston, to authorize the City Manager to execute a master agreement for Professional Engineering Services with Alta Planning + Design, Inc.; and

To authorize the City Manager to execute supplemental agreements pursuant to the executed master agreement for Professional Engineering Services so long as the supplemental agreements do not exceed \$500,000.00 in total was approved at 7:18 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Middleton and Reece. Noes: None. Absent: None.

**SUBJECT: AMEND CHAPTER 15, PART 15-120 (HYDRANT METER DEPOSITS AND RENTAL RATES) OF THE FEE SCHEDULE**

**MOTION** by Council Member Johnson, seconded by Council Member Alston, to adopt an Ordinance Amending Chapter 15, Part 15-120 (Hydrant Meter Deposits and Rental Rates) of the City's Fee Schedule with an effective date of January 3, 2018 was approved at 7:18 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Middleton and Reece. Noes: None. Absent: None.

**SUBJECT: BID REPORT FOR NOVEMBER 2017**

**MOTION** by Council Member Johnson, seconded by Council Member Alston, to receive a report on the bids that were acted upon by the City Manager in November 2017 was approved at 7:18 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Middleton and Reece. Noes: None. Absent: None.

**To:** Thomas J. Bonfield, City Manager

**Through:** Wanda S. Page, Deputy City Manager

**From:** David Boyd, Finance Director  
Jonathan Hawley, Purchasing Supervisor

**Subject:** Bid Report – November 2017

**Recommendation:**

To receive a report on the bids that were acted upon by the City Manager in November 2017.

**Apparatus, Supplies, Materials, Equipment, Construction and Repair work:**

**1. Bid:** Replacement Street Signs

**Purpose of Bid:**

To provide the Transportation Department with various street signs for inventory to the City of Durham Traffic Sign Shop.

**Comments:**

**Opened:** 10/10/2017

**Bidders:**

Vulcan Signs, Inc.	\$30,971.00	
Foley, AL		
Korman Signs, Inc.		\$36,781.66
Richmond, VA		
AOA Signs, Inc.		\$57,779.21
Yadkinville, NC		

\*Award based on: ☒ Low Bid ☐ Other (See Comments)

Total Workforce:			
Employment Category	Total Employees	Total Males	Total Females
Project Manager	15	14	1
Professional	1	1	0
Technical	8	8	0
Clerical	23	11	12
Labor	136	120	16
Total	183	154	29

## UBE/SLBE REQUIREMENTS

Male:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	14	0	0	0	0
Professional	1	0	0	0	0
Technical	8	0	0	0	0
Clerical	10	1	0	0	0
Labor	67	47	6	0	0
Total	100	48	6	0	0

Females:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	1	0	0	0	0
Professional	0	0	0	0	0
Technical	0	0	0	0	0
Clerical	12	0	0	0	0
Labor	8	8	0	0	0
Total	21	8	0	0	0

### 2. Bid: Replacement Galvanized Steel Posts

Purpose of Bid:

To provide the Transportation Department with one thousand-two hundred (1,200) 12 X 2 galvanized steel U-Channel posts for the Traffic Sign Shop.

Comments: 1,200 units priced @ \$16.08 each

Opened: 10/4/2017

Bidders:

Vulcan Signs, Inc. \$19,296.00

Foley, AL

Precision Signs, Inc.

\$33,900.00

Raleigh, NC

\*Award based on: ☒ Low Bid

☐ Other (See Comments)

Total Workforce:			
Employment Category	Total Employees	Total Males	Total Females
Project Manager	15	14	1
Professional	1	1	0
Technical	8	8	0
Clerical	23	11	12
Labor	136	120	16
Total	183	154	29

#### UBE/SLBE REQUIREMENTS

Male:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	14	0	0	0	0
Professional	1	0	0	0	0
Technical	8	0	0	0	0
Clerical	10	1	0	0	0
Labor	67	47	6	0	0
Total	100	48	6	0	0

Females:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	1	0	0	0	0
Professional	0	0	0	0	0
Technical	0	0	0	0	0
Clerical	12	0	0	0	0
Labor	8	8	0	0	0
Total	21	8	0	0	0

**3. Bid:** Replacement Laptop Computers

Purpose of Bid:

To provide the Technology Solutions Department with twenty (20) replacement Dell OptiPlex 7050 SFF laptop computers

Comments: 20 units priced @ \$600.00 each  
Priced in accordance with NC State Contract #204A

Opened: 10/25/2017

Bidders:

Dell Marketing LP \$12,000.00  
Round Rock, TX

\*Award based on: ☐ Low Bid ☒ Other (See Comments)

Total Workforce:			
Employment Category	Total Employees	Total Males	Total Females
Project Manager	0	0	0
Professional	23	21	2
Technical	0	0	0
Clerical	0	0	0
Labor	0	0	0
Total	23	21	2

**UBE/SLBE REQUIREMENTS**

Male:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	0	0	0	0	0
Professional	15	2	2	2	0
Technical	0	0	0	0	0
Clerical	0	0	0	0	0
Labor	0	0	0	0	0
Total	15	2	2	2	0



Females:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	0	0	0	0	0
Professional	2	0	0	0	0
Technical	0	0	0	0	0
Clerical	0	0	0	0	0
Labor	0	0	0	0	0
Total	2	0	0	0	0

**4. Bid:** Replacement Vehicles

Purpose of Bid:

To provide the Fleet Management Department with one (1) replacement 2018 Nissan NV Cargo van for the General Services Department-Building Maintenance Division and one (1) replacement 2018 Nissan Pathfinder 4X4 truck for the Fire Department.

Comments: Priced in accordance with North Carolina Sheriff's association co-operative agreement

2018 Nissan NV Cargo Van priced @ \$27,904.00.

2018 Nissan Pathfinder

Truck priced @ \$25,193.00 each.

Opened: 10/26/2017

Bidders:

Modern Nissan LLC

\$53,097.00

Winston Salem, NC

\*Award based on: ☐ Low Bid ☒ Other (See Comments)

Total Workforce:			
Employment Category	Total Employees	Total Males	Total Females
Project Manager	0	0	0
Professional	297	253	44
Technical	4	4	0
Clerical	139	16	123
Labor	621	575	46
Total	1061	848	213

## UBE/SLBE REQUIREMENTS

Male:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	0	0	0	0	0
Professional	199	39	10	1	4
Technical	4	0	0	0	0
Clerical	13	1	1	1	0
Labor	535	10	15	10	5
Total	751	50	26	12	9

Females:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	0	0	0	0	0
Professional	39	2	2	0	1
Technical	0	0	0	0	0
Clerical	102	14	2	3	2
Labor	41	3	0	0	2
Total	182	19	4	3	5

### 5. Bid: Replacement Trucks

Purpose of Bid:

To provide the Fleet Management Department with three (3) replacement 2018 Ford F-150 crew cab 4X2 pick trucks for the Public Works Department-Engineering Division.

Comments: Priced in accordance with North Carolina State Contract #070A  
3 units priced @ \$36,288.00 each

Opened: 11/3/2017

Bidders: Capital Ford, Inc. \$108,864.00  
Raleigh, NC

\*Award based on: ☐ Low Bid ☒ Other (See Comments)

Total Workforce:			
Employment Category	Total Employees	Total Males	Total Females
Project Manager	17	17	0
Professional	39	36	3
Technical	55	54	1
Clerical	11	3	8
Labor	8	4	4
Total	130	114	16

#### UBE/SLBE REQUIREMENTS

Male:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	16	0	1	0	0
Professional	28	7	0	0	1
Technical	41	9	3	1	0
Clerical	3	0	0	0	0
Labor	0	4	0	0	0
Total	88	20	4	1	1

Females:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	0	0	0	0	0
Professional	2	0	1	0	0
Technical	1	0	0	0	0
Clerical	6	0	0	0	2
Labor	3	0	0	0	1
Total	12	0	1	0	3

#### 6. Bid: Replacement Trucks

Purpose of Bid:

To provide the Fleet Management Department with two (2) replacement 2018 Ford F550 Regular Cab Pickup Truck for the Public Works Department-Street Maintenance Division.

Comments: Priced in accordance with North Carolina State Term Contract #070A 2 units  
priced @ \$60,863.93

Opened: 11/3/2017

Bidders:

Piedmont Truck Center, Inc.

\$121,727.86

Greensboro, NC

\*Award based on: ☐ Low Bid ☒ Other (See Comments)

Total Workforce:			
Employment Category	Total Employees	Total Males	Total Females
Project Manager	9	8	1
Professional	9	9	0
Technical	55	55	0
Clerical	4	0	4
Labor	5	5	0
Total	82	77	5

#### UBE/SLBE REQUIREMENTS

Male:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	7	0	0	0	1
Professional	9	0	0	0	0
Technical	50	1	4	0	0
Clerical	0	0	0	0	0
Labor	4	1	0	0	0
Total	70	2	4	0	1

Females:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	1	0	0	0	0
Professional	0	0	0	0	0
Technical	0	0	0	0	0

Clerical	4	0	0	0	0
Labor	0	0	0	0	0
Total	5	0	0	0	0

**7. Bid:** Replacement Riding Mower

Purpose of Bid:

To provide the Fleet Management Department with one (1) replacement Ventrac commercial riding mower for the Parks and Recreation Department-Athletic Fields Division.

Comments: Priced in accordance with North Carolina State Contract #515B

Opened: 11/6/2017

Bidders:

Blade Equipment, Inc.

\$31,380.24

Clayton, NC

\*Award based on: ☐ Low Bid ☒ Other (See Comments)

Total Workforce:			
Employment Category	Total Employees	Total Males	Total Females
Project Manager	1	1	0
Professional	1	1	0
Technical	1	1	0
Clerical	2	0	2
Labor	2	2	0
Total	7	5	2

**UBE/SLBE REQUIREMENTS**

Male:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	1	0	0	0	0
Professional	1	0	0	0	0
Technical	1	0	0	0	0
Clerical	0	0	0	0	0
Labor	2	0	0	0	0

Total	5	0	0	0	0
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Females:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	0	0	0	0	0
Professional	0	0	0	0	0
Technical	0	0	0	0	0
Clerical	2	0	0	0	0
Labor	0	0	0	0	0
Total	2	0	0	0	0

**8. Bid:** Replacement Ring Valve

Purpose of Bid:

To provide the Water Management Department with one (1) replacement ring valve for the traveling bridge filter for the South Durham Water Reclamation Facility.

Comments: Custom made ring valve made for the traveling bridge for the South Durham Water Reclamation Facility

Opened: 11/7/2017

Bidders:

Pawling Engineered Products, Inc.  
Clayton, NC

\$11,065.00

\*Award based on: ☐ Low Bid ☒ Other (See Comments)

Total Workforce:			
Employment Category	Total Employees	Total Males	Total Females
Project Manager	9	8	1
Professional	8	6	2
Technical	16	14	2
Clerical	15	5	10
Labor	88	67	21
Total	136	100	36

## UBE/SLBE REQUIREMENTS

Male:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	7	0	1	0	0
Professional	6	0	0	0	0
Technical	13	0	0	0	1
Clerical	5	0	0	0	0
Labor	42	6	2	17	0
Total	73	6	3	17	1

Females:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	1	0	0	0	0
Professional	2	0	0	0	0
Technical	2	0	0	0	0
Clerical	9	0	1	0	0
Labor	16	2	1	2	0
Total	30	2	2	2	0

### 9. Bid: Replacement Vehicles

Purpose of Bid:

To provide the Fleet Management Department with ten (10) replacement 2018 Nissan NV compact cargo van. Nine (9) for the Police Department and one (1) for the Water Management Department-Water Sewer Division.

Comments: Priced in accordance with North Carolina Sheriff's association co-operative agreement  
10 units priced @ \$14,373.50

Opened: 10/26/2017

Bidders:

Modern Nissan LLC

\$143,735.00

Winston Salem, NC

\*Award based on: ☐ Low Bid ☒ Other (See Comments)

Total Workforce:			
Employment Category	Total Employees	Total Males	Total Females
Project Manager	0	0	0
Professional	297	253	44
Technical	4	4	0
Clerical	139	16	123
Labor	621	575	46
Total	1061	848	213

#### UBE/SLBE REQUIREMENTS

##### Male:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	0	0	0	0	0
Professional	199	39	10	1	4
Technical	4	0	0	0	0
Clerical	13	1	1	1	0
Labor	535	10	15	10	5
Total	751	50	26	12	9

##### Females:

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Manager	0	0	0	0	0
Professional	39	2	2	0	1
Technical	0	0	0	0	0
Clerical	102	14	2	3	2
Labor	41	3	0	0	2
Total	182	19	4	3	5



**[ITEM REMOVED FROM THE CONSENT AGENDA]**

**SUBJECT: CITY OF DURHAM AND NORTH CAROLINA DEPARTMENT OF  
TRANSPORTATION (NCDOT) GRANT PROJECT ORDINANCE (GPO) FOR  
THE DOWNTOWN TRANSPORTATION STUDY**

Council Member Middleton asked for clarity on language located in the memo under the UBE Information that stated the item had not been reviewed for compliance with the 'Ordinance to Promote Equal Business Opportunities in City Contracts'; and asked what was the nature of the agreement that exempted it from UBE consideration.

Transportation Director Terry Bellamy explained that the memo's language reflected the fact that the funding was federal and explained that federal funding had a minority and women owned program stipulation that was separate from the city's program; and stated the project ordinance consisted of a professional services agreement that followed federal regulations related to minority and women owned businesses.

In response to Council Member Middleton's question about who was conducting the study, Transportation Director Bellamy responded that the Request for Quote (RFQ) was just returned to the city and would be reviewed by an internal panel and that staff would come back before Council with the selection and for Council's approval.

City Manager Bonfield remarked that the item was a Grant Project Ordinance that established funding authority.

**MOTION** by Council Member Freeman, seconded by Council Member Reece, to adopt the City of Durham and NCDOT Grant Project Ordinance for the Downtown Transportation Study was approved at 7:20 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Alston, Middleton and Reece. Noes: None. Absent: None.

**ORDINANCE #15244**

There being no further business to come before the City Council, the meeting was adjourned at 7:21 p.m.

Tonette Amos  
Executive Assistant

Dianalynn Schreiber, CMC  
Acting City Clerk